

**MINUTES**  
**MATAGORDA COUNTY COMMISSIONERS' COURT MEETING**  
**MATAGORDA COUNTY COURTHOUSE, ROOM 300**  
**1700 SEVENTH STREET, BAY CITY, TEXAS 77414**  
**9:30 A.M., MONDAY, FEBRUARY 24, 2025**

**Call to Order**

This **Regular Session** of the Matagorda County Commissioners' Court was called to order at 9:30 A.M., Monday, February 24, 2025, in the Matagorda County Commissioner's Courtroom, located on the Third Floor, 1700 Seventh Street, Room 300, Bay City, Texas, with County Judge Seiferman presiding.

Others present were as follows: Kristen Kubecka, Rick DeLeon, Mike Reddell, Kent Pollard, Mike Ferdinand, Kanita Robinson, Loretta Griffin, Crystal Morones, Amanda Campos, Chris Peikert, Mitch Thames, Samantha Denbow, Sara Huebner, Becca Sitz, Tina Israel, Scotty Jones, Jessica Russell, Vic Everett, Joe Novak, Mike Spillers, Kathleen Hicks, Alexandria Longoria and Stephanie Wurtz.

**1. Certification of quorum**

County Judge Seiferman certified a quorum in person with Commissioner Cook, Commissioner Estlinbaum, Commissioner Shimek and Commissioner Frick.

**2. Pledge of Allegiance – Commissioner Estlinbaum**

**3. Texas Pledge – Commissioner Estlinbaum**

**4. Prayer – Commissioner Cook**

**5. Public Comments**

This being the next item for business, no action required.

**6. Consideration and possible action regarding approving Commissioner's Court Minutes**

This being the next item for business, no action required.

**7. Consideration and possible action regarding contracts for the use of the Matagorda County Fairgrounds facilities**

This being the next item for business, no action required.

**8. Consideration and possible action to approve a Resolution for the County of Matagorda seeking official designation as the Birding Capital of Texas**

This being the next item for business, motion was duly made by Judge Seiferman and seconded by Commissioner Shimek, with all others concurring, to approve a Resolution for the County of Matagorda seeking official designation as the Birding Capital of Texas. Motion carried. Vote 5 ayes 0 nays

**9. Consideration and possible action to approve an Amendment to the Smarsh Service Agreement (annual renewal) and authorize the County Judge to sign**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Estlinbaum, with all others concurring, to approve an Amendment to the Smarsh Service Agreement (annual renewal) and authorize the County Judge to sign. Motion carried. Vote 5 ayes 0 nays



**10. Consideration and possible action to approve a Resolution authorizing the submission of Grant Application #5497701 Operation Lone Star Grant, applying to the Office of the Governor, Homeland Security**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Cook, with all others concurring, to approve a Resolution authorizing the submission of Grant Application #5497701 Operation Lone Star Grant, applying to the Office of the Governor, Homeland Security. Motion carried. Vote 5 ayes 0 nays

**11. Consideration and possible action to ratify an Affidavit HDM County Grant by the Texas Department of Agriculture Texans Feeding Texans for the Home-Delivered Meal Grant Program Year 2024**

This being the next item for business, motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Shimek, with all others concurring, to ratify an Affidavit HDM County Grant by the Texas Department of Agriculture Texans Feeding Texans for the Home-Delivered Meal Grant Program Year 2024. Motion carried. Vote 5 ayes 0 nays

**12. Consideration and possible action to authorize Rusty Hook Winery to serve alcoholic beverages on County property for Matagorda County Market Days with a temporary TABC Permit to be held every fourth Saturday of the month starting on March 22, 2025 from 9:00 a.m. – 4:00 p.m. with the understanding that a copy of the approved permit will be sent to the County Attorney**

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Frick, with all others concurring, to authorize Rusty Hook Winery to serve alcoholic beverages on County property for Matagorda County Market Days with a temporary TABC Permit to be held every fourth Saturday of the month starting on March 22, 2025 from 9:00 a.m. – 4:00 p.m. with the understanding that a copy of the approved permit will be sent to the County Attorney. Motion carried. Vote 5 ayes 0 nays

**13. Consideration and possible action to approve the Permittum Price Alignment Agreement and allow the County Clerk to sign**

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Frick, with all others concurring, to approve the Permittum Price Alignment Agreement and allow the County Clerk to sign. Motion carried. Vote 5 ayes 0 nays

**14. Consideration and possible action to approve the 2025 Election Services Contract between Matagorda County and the City of Palacios for an Election to be held on May 3, 2025 and allow the County Clerk to sign**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to approve the 2025 Election Services Contract between Matagorda County and the City of Palacios for an Election to be held on May 3, 2025 and allow the County Clerk to sign. Motion carried. Vote 5 ayes 0 nays

**15. Consideration and possible action to approve the Inspection Maintenance Contract Agreements between Straus Systems, Inc. Matagorda County Sheriff's Office and Matagorda County Jail and authorize County Judge Bobby Seiferman to sign**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Estlinbaum, with all others concurring, to approve the Inspection Maintenance Contract Agreements between Straus Systems, Inc. Matagorda County Sheriff's Office and Matagorda County Jail and authorize County Judge Bobby Seiferman to sign. Motion carried. Vote 5 ayes 0 nays

**16. Consideration and possible action to approve a Demand Check in the amount of \$3,882.05 made payable to Breakwater Marine Electronics for four (4) batteries for Matagorda County Sheriff's Office license plate reader (LPR)**



This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Cook, with all others concurring, to approve a Demand Check in the amount of \$3,882.05 made payable to Breakwater Marine Electronics for four (4) batteries for Matagorda County Sheriff's Office license plate reader (LPR). Motion carried. Vote 5 ayes 0 nays

**17. Consideration and possible action to approve the opening of an existing Credit Account with Stewart Stevenson for Matagorda County Precinct #2**

This being the next item for business, motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Frick, with all others concurring, to approve the opening of an existing Credit Account with Stewart Stevenson for Matagorda County Precinct #2. Motion carried. Vote 5 ayes 0 nays

**18. Consideration and possible action to accept the Funding Agreement between Matagorda County and the Texas Comptroller's Office pertaining to the Rural Law Enforcement Salary Assistance Program – Constables, in the amount of \$23,096.03 under Senate Bill 22, and authorize the County Judge to DocuSign**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Estlinbaum, with all others concurring, to accept the Funding Agreement between Matagorda County and the Texas Comptroller's Office pertaining to the Rural Law Enforcement Salary Assistance Program – Constables, in the amount of \$23,096.03 under Senate Bill 22, and authorize the County Judge to DocuSign. Motion carried. Vote 5 ayes 0 nays

**19. Consideration and possible action to ratify the TXU Energy Contract Service Point Change Request Form pertaining to the following ESI ID: 10032789434493655 (Blessing Community Center)**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Cook, with all others concurring, to ratify the TXU Energy Contract Service Point Change Request Form pertaining to the following ESI ID: 10032789434493655 (Blessing Community Center). Motion carried. Vote 5 ayes 0 nays

**20. Consideration and possible action to approve a Resolution authorizing the submission of Grant Application #5498601, MCDAO Investigator Vehicles, applying to the Office of the Governor, Criminal Justice Division, and authorize the County Judge to accept or decline any award**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Estlinbaum, with all others concurring, to approve a Resolution authorizing the submission of Grant Application #5498601, MCDAO Investigator Vehicles, applying to the Office of the Governor, Criminal Justice Division, and authorize the County Judge to accept or decline any award. Motion carried. Vote 5 ayes 0 nays

**21. Consideration and possible action to accept the Funding Agreement between Matagorda County and the Texas Comptroller's Office pertaining to the Rural Law Enforcement Salary Assistance Program – County Attorney's Office, in the amount of \$175,000.00, under Senate Bill 22 and authorize the County Judge to DocuSign**

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Frick, with all others concurring, to accept the Funding Agreement between Matagorda County and the Texas Comptroller's Office pertaining to the Rural Law Enforcement Salary Assistance Program – County Attorney's Office, in the amount of \$175,000.00, under Senate Bill 22 and authorize the County Judge to DocuSign. Motion carried. Vote 5 ayes 0 nays

**22. Consideration and possible action to approve Contract Agreements with the following Water Supply Corporations and Districts, related to the Community Development Block Grant (MIT MOD):**



- Markham MUD
- Matagorda WCID #5 (Blessing)
- Matagorda WCID #6 (Van Vleck)
- Matagorda WD/WSC
- Midfiled WSC
- River Oaks WSC
- Selkirk WSC
- Wadsworth WSC

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Frick, with all others concurring, to approve Contract Agreements with the following Water Supply Corporations and Districts, related to the Community Development Block Grant (MIT-MOD):

- Markham MUD
- Matagorda WCID #5 (Blessing)
- Matagorda WCID #6 (Van Vleck)
- Matagorda WD/WSC
- Midfiled WSC
- River Oaks WSC
- Selkirk WSC
- Wadsworth WSC

Motion carried. Vote 5 ayes 0 nays

**23. Consideration and possible action to ratify a Contract Amendment No. 7 between Matagorda County and the General Land Office (GLO) Contract No. 20-065-123C430**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to ratify a Contract Amendment No. 7 between Matagorda County and the General Land Office (GLO) Contract No. 20-065-123C430. Motion carried. Vote 5 ayes 0 nays

**24. Consideration and possible action to approve Invoices from the following Departments: Precinct #3, County Attorney and District Clerk**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Estlinbaum, with all others concurring, to approve Invoices from the following Departments: Precinct #3, County Attorney and District Clerk. Motion carried. Vote 5 ayes 0 nays

**25. Consideration and possible action to authorize County Treasurer Loretta Griffin to sign the Treasury Management Check Positive Pay Service Terms Agreement to Add Reverse Positive Pay to the account listed in the agreement for Matagorda County Juvenile Probation Trust**

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Frick, with all others concurring, to authorize County Treasurer Loretta Griffin to sign the Treasury Management Check Positive Pay Service Terms Agreement to Add Reverse Positive Pay to the account listed in the agreement for Matagorda County Juvenile Probation Trust. Motion carried. Vote 5 ayes 0 nays

**26. Consideration and possible action to ratify AP checks dated 02/14/2025**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Cook, with all others concurring, to ratify AP checks dated 02/14/2025. Motion carried. Vote 5 ayes 0 nays



27. **Consideration and possible action to approve Payment of Demand Checks**

This being the next item for business, motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Shimek, with all others concurring, to approve Payment of Demand Checks. Motion carried. Vote 5 ayes 0 nays

28. **Consideration and possible action to approve Line Item Transfers**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Cook, with all others concurring, to approve Line Item Transfers. Motion carried. Vote 5 ayes 0 nays

29. **Meet in Executive Session:**

**Under Section 551.0725 of the Texas Government Code to consult with attorney(s) representing the County in an executive session regarding deliberation of contract being negotiated**

**Under Section 551.074(a)(1) and (2) of the Texas Government Code to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee and to hear a complaint or charge against an officer or employee**

**Under Section 551.076 of the Texas Government Code to deliberate the deployment or specific occasions for implementation of security personnel or devices; or a security audit**

This being the next item for business, motion was duly made at 10:06 a.m. by Commissioner Shimek and seconded by Commissioner Cook, with all others concurring, to meet in Executive Session:

Under Section 551.0725 of the Texas Government Code to consult with attorney(s) representing the County in an executive session regarding deliberation of contract being negotiated

Under Section 551.074(a)(1) and (2) of the Texas Government Code to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee and to hear a complaint or charge against an officer or employee

Under Section 551.076 of the Texas Government Code to deliberate the deployment or specific occasions for implementation of security personnel or devices; or a security audit

Motion carried. Vote 5 ayes 0 nays

30. **Reconvene open session and consider taking action on the matters discussed in Executive Session:**

**Under Section 551.0725 of the Texas Government Code to consult with attorney(s) representing the County in an executive session regarding deliberation of contract being negotiated**

**Under Section 551.074(a)(1) and (2) of the Texas Government Code to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee and to hear a complaint or charge against an officer or employee**

**Under Section 551.076 of the Texas Government Code to deliberate the deployment or specific occasions for implementation of security personnel or devices; or a security audit**



This being the next item for business, motion was duly made at 11:43 a.m. by Commissioner Cook and seconded by Commissioner Shimek, with all others concurring, to meet in Executive Session:

Under Section 551.0725 of the Texas Government Code to consult with attorney(s) representing the County in an executive session regarding deliberation of contract being negotiated

Under Section 551.074(a)(1) and (2) of the Texas Government Code to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee and to hear a complaint or charge against an officer or employee

Under Section 551.076 of the Texas Government Code to deliberate the deployment or specific occasions for implementation of security personnel or devices; or a security audit


Motion was duly made by Commissioner Cook and seconded by Commissioner Shimek, with all others concurring, to approve an Amendment to the Contract related to Fairgrounds RFP 24-004 which outlines a 10% retainage if project is not completed by 9 p.m. on Sunday, March 2, 2025. Motion carried. Vote 5 ayes 0 nays


Motion was duly made by Commissioner Cook and seconded by Commissioner Frick, with all others concurring, to authorize the County Auditor to issue a Demand Check totaling \$35,771.85 today, understanding that a 10% retainage will be enforced if project is not completed by 9 p.m. on Sunday, March 2, 2025. Motion carried. Vote 5 ayes 0 nays


**31. Adjournment**

At approximately 11:48 a.m. Judge Seiferman adjourned the meeting.


**Approved in Open Court, the 3<sup>rd</sup> day of March, 2025.**

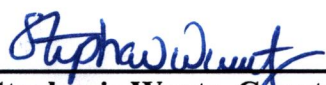
  
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**BOBBY SEIFERMAN**  
County Judge

  
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**EDWARD "BUBBA" COOK**  
Commissioner Precinct No. One

  
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**MIKE ESTLINBAUM**  
Commissioner Precinct No. Two

  
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**TROY SHIMEK**  
Commissioner Precinct No. Three

  
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**CHARLES "BUBBA" FRICK**  
Commissioner Precinct No. Four

ATTEST:   
\_\_\_\_\_  
Stephanie Wurtz, County Clerk

